



General Assistant Job Description

Mission Statement:

The purpose of the farm is to provide a safe, friendly and stimulating environment where young children can learn, play, have fun and enjoy themselves. Our aim is to make every visitor want to come back again!

Key Attributes:

We aim to provide the highest standards of service and enjoyment for our guests, so the following attributes are essential to be part of the Godstone Farm Team

- A passion for serving visitors
- Well-groomed personal appearance
- Friendly, outgoing personality
- Confidence and a real desire to interact with children
- Ability to work as part of a team
- A willingness to work hard and have fun at the same time!

Main Job Tasks and Responsibilities

We aim to ensure all guests receive the best service in all areas of the farm whilst made to feel welcome. During weekends and school holidays the Farm can get very busy where the quality of customer service, attention to detail, providing quality catering and ensuring the health and hygiene at the farm is paramount. Our staff are required to be energetic, enthusiastic, responsible, trustworthy, hard working and reliable.

Roles can vary on a day to day basis with each member of the team having their own responsibilities depending on the areas you are trained in.

Responsibilities include:

- Admissions Gate
- Farm Giftshop
- Play Barn
- Tea Room and other catering outlets
- School Visits
- Seasonal Attractions and Crafts
- Cleaning
- Toilet Checks
- Seasonal Displays
- Other duties also include cleaning, litter picking etc

Experience

No experience is required but we ask you to be enthusiastic and willing to learn.

Key Competencies

Interpersonal skills

Communication skills

Able to use own initiative

Flexibility

Recognition of the importance of health and hygiene for all visitors, children and staff.

Working times:

Weekends and School Holidays

Main Season 9.30am – 6pm

Winter 9.30am – 5pm

Pay Rates:

16 – 16.5: £4.71

16.5 – 17: £4.93

17: £5.55

18 – 20: £6.61

21 – 24: £8.27

25+ :£8.78