



Maintenance and Play Equipment Supervisor – Job Description

Full Time

Mission Statement:

The purpose of the farm is to provide a safe, friendly and stimulating environment where young children can learn, play, have fun and enjoy themselves. Our aim is to make every visitor want to come back again!

Key Attributes:

We aim to provide the highest standards of service and enjoyment for our guests, so the following attributes are essential to be part of the Godstone Farm Team

- Well-groomed personal appearance
- Friendly, outgoing personality and awareness of excellent customer service
- Ability to work as part of a team
- Taking pride in your workplace

Main Job Tasks and Responsibilities:

Working with the Maintenance team, the role of the Maintenance Supervisor is to ensure all aspects of the Farm's facilities and grounds are safe for staff and customers, as well as well-kept and attractive in order to leave visitors with a positive impression and wanting to return. The role will include long and short term projects as well as urgent repairs so the successful candidate will need to be adaptable and well organised. Typical projects include building and repairs, grounds keeping, seasonal theming, animal enrichment, fencing etc.

Play equipment is a fundamental part of the Farm's success and needs to be safe and well maintained. The role will involve regular inspections and the company will expect the successful candidate to attend relevant training.

Whilst completing all jobs you will also be customer facing so all members of the team are required to be enthusiastic with our visitors as well as well presented, responsible, trustworthy, hardworking and reliable.

Responsibilities include:

- Working with the farm's management team to identify and prioritise tasks
- Day to day supervision of the maintenance team and responsibility for their welfare
- Prioritising, delegating and overseeing daily tasks
- Maintenance, upkeep and return of machinery and tools
- Staff training
- Regular inspections
- Ensuring all H & S policies are adhered to and working with the H&S Manager
- Administrative duties such as ordering, costings/estimates and staff rota
- Organising, liaising with and overseeing contractors
- Making sure projects run smoothly and on target/budget
- Groundskeeping

Please note this role will require some heavy lifting and manual labour and is not suited to anyone with reoccurring back or neck problems. As a visitor attraction, it is also vital you are comfortable talking to the general public in a confident and enthusiastic manner.

Experience & qualifications:

Essential

- Full driving licence
- Good eye for detail
- Recognition of the importance of health and hygiene for visitors and staff

Desired

- Woodwork skills
- Tractor and trailer driving – training will be provided
- Play equipment inspection competent (training will be provided)

Key Competencies:

- A problem solver and creative thinker
- Ability to both lead and work as part of a team
- Confidence using power tools and machinery
- Interpersonal skills
- Communication skills
- Ability to train others in the safe use of power tools, machinery and vehicles
- Able to use own initiative
- Flexibility
- Ability to keep calm under pressure during very busy periods

Working times and rate of pay:

Pay: £20 - £22K per annum dependant on skills and experience
Start Date: ASAP

Hours:

Will include weekend and bank holiday working.

Main 9am – 6pm

Winter 9am – 5pm