

Off Site Animal Events & Interactions Risk Assessment



The contents of this assessment are to be taken over to any activity which include these elements.

The risk level for each area highlights the residual risk after all controls are applied. It is therefore essential that all control measures are adhered to in order to manage risk effectively.

Risk Calculation Matrix

LIKELIHOOD	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5
	SEVERITY				

LIKELIHOOD	Score	SEVERITY		Risk Level	ACTION REQUIRED
		Injury to person or animal	Property Damage		
Happens every year	5	Death or Permanent Disability	Destruction of structure or property	High	Risk must be controlled by change of procedure or additional provisions. Re assess to ensure the risk has reduced to below 8
Has happened here but not in the last 12 months	4	Hospitalisation	Significant damage – Reportable to HSE		
Has happened here but not in the last two years	3	Treatment by Local Doctor/Vet	Maintenance required for continual use	Med	Take action at event level to reduce risk at the location provided the benefits are proportionate to the costs Re assess to ensure the risk has reduce before spending the money Ensure action is made permanent
Not happened here, but I have heard of it happening elsewhere	2	F/A Treatment / Treatment by Site Staff	Repairs completed without disruption		
Not happened here and I have not heard of it happening elsewhere	1	Discomfort	Slight scratches	Low	Monitor throughout the running of the location
Multiply the likelihood by the Severity and the result is the Risk Level					

Assessments Adopted: January 2024

Reviewed by: Customer Operations Manager

Next review: Spring 2025

Hazards Who might be harmed and how	Management Systems Controls Required	Risk Analysis With all controls in place		Overall Risk level with Specific Controls in Place
		Likelihood	Severity	
<p style="text-align: center;">GENERAL</p> <p>Team Members and Attendees</p>	<ul style="list-style-type: none"> Given the nature of Animal Events - all animals are selected for their docility. This is a supervised activity however; attendees should be supervised by their guardians. They are reminded to be gentle. Sessions are for limited times, and this is communicated to attendees on booking & verbally during the session by the team member. The team member present will have their mobile to contact the Livestock Manager if necessary. Attendees are verbally reminded to wash their hands after holding or feeding animals. Handouts provided state how to wash hands and that hand sanitiser should not be used as an alternative to hand washing. Animals are not to be touched by attendees unless hand washing is available. Details of animal food ingredients are available to attendees in case of allergens. The team member will have basic first aid training. Animals are transported in appropriate cages or carriers suitable for the species and size. Temperature of vehicle kept to a comfortable temperature for the animals being transported. Only fully trained members of staff are able to transport animals and undertake off site experiences. All areas of the event to be cleaned down with appropriate disinfectant after the event has finished. All animal waste to be removed from site and disposed off. During a School visit the school is responsible for managing child-specific needs and should inform the School's Team with any specific requirements prior to their arrival. Visits are planned in advance with a trained member of the Godstone Farm Team attending. 			
<p style="text-align: center;">VEHICLE MOVEMENTS</p> <p>Team Members</p>	<ul style="list-style-type: none"> All Drivers hold a full UK driving license. ALL UK road laws are adhered to, including but not subject to, speed limits, traffic lights, road signs. A parking space for the vehicle will be provided by the School. 	4	2	MEDIUM

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	<ul style="list-style-type: none"> Access for the vehicle will be agreed prior to the visit and the lead attendee will meet our team on arrival. The vehicle will hold a valid MOT, insurance and will have completed a yearly service. 			
<p>BITES AND SCRATCHES</p> <p>Team Members and Attendees</p> <p>From holding or feeding animals</p>	<ul style="list-style-type: none"> Animals are chosen for their docility however any animal may bite or scratch. All animal interactions are supervised and if an animal is showing signs of distress, that animal is removed straight away. If the Team Member has to use a different animal to originally planned this will be verbally communicated. Clear instructions are given to attendees regarding how to interact with the animals. For those animals that are kept in their cages but do bite, signage is used to ask attendees not to stick their fingers in the cage. If sessions are extremely busy, a presentation table is used so that the Team Member can show lots of attendees the animal and provide an educational talk. This prevents the animal being overhanded. First Aid help is available if required. 	4	2	MEDIUM
<p>SLIPS, TRIPS AND FALLS</p> <p>Team Members and Attendees</p> <p>From leaning over the pens to get a closer look at the animals Faeces or urine on the floor.</p>	<ul style="list-style-type: none"> Guardians are reminded to supervise attendees at all times. Staff monitor how attendees behave to ensure they aren't over reaching or crowding. All faeces or spillages are cleared up quickly with the appropriate disinfectant and area dried. 	4	1	LOW
<p>ANIMAL WASTE</p> <p>Team Members and Attendees</p>	<ul style="list-style-type: none"> All faeces or spillages are cleared up immediately with the appropriate disinfectant and area dried. All faeces and dirtied equipment are kept in a labelled, sealed container out of reach of attendees. Hand washing will be undertaken after the animal waste has been removed. 	2	3	LOW

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May suffer illness from poor hygiene or contamination.	<ul style="list-style-type: none"> All Faeces and dirtied equipment will be taken back to Godstone Farm and disposed of appropriately or disinfected. All animals used for these experience are non-ruminant. 			
<p>CONSUMPTION OF CHEMICALS AND ANIMAL FOOD</p> <p>Attendees</p> <p>Cleaning materials are used throughout the day and animal food can be accessible when animals are on show.</p>	<ul style="list-style-type: none"> Animal food is held in plastic, named boxes. Supplies are stored out of reach of all Visitors. Some food is brought in by a Team Member depending on the experience. Areas where animals are being held/on show are always supervised by staff. Only small amounts of food is kept in these pens/display areas. Animal sessions are always a supervised session. Cleaning materials are kept out of reach and are only accessible by Team Members. 	2	3	LOW
<p>DISEASE AND HYGIENE</p> <p>Team Members and Attendees</p> <p>May suffer illness from poor hygiene after contact with animals.</p>	<ul style="list-style-type: none"> Personal hygiene forms part of Induction training. High standards of hygiene are adhered to with equipment thoroughly washed with hot soapy water. Staff to maintain their own high levels of hygiene and the Induction covers the importance of proper handwashing. Staff inform the supervising adult if soap or hand towels run out. Animal Interactions is stopped until supplies are replenished. Colour coded buckets (purple) are used to ensure they aren't mixed up with any other buckets that are used on the farm this limits cross-contamination. Areas are cleaned before and after activities with appropriate disinfectant. Attendees are directed to handwash facilities after spending time with the animals. 	3	2	LOW

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<p>REPTILES, SPIDERS, SCORPIONS BEING HANDLED</p> <p>Team Members and Attendees</p> <p>Being bitten or stung.</p>	<ul style="list-style-type: none"> The reptiles used are non-venomous so can all be handled. Livestock Team departmental induction covers the risk associated with specific species and Reptile Safe System of Work is trained to Staff so they can care for these animals safely. Safe System of Work outlines feeding habits and specific welfare requirements and how staff should approach these creatures. Feeding is done before or after the event. Temperatures of tanks checked regularly. Attendees who are unsure are given opportunity to move away. GLs to ensure that attendees follow any instructions given by Godstone Farm Staff 	2	2	LOW
<p>ANIMAL INTERACTIONS</p> <p>Attendees</p> <p>Bites from animals</p> <p>By hand mouth contact after touching faeces</p>	<ul style="list-style-type: none"> This is a supervised session, and a Team Member provides verbal instructions about the activity. Guardians are reminded to supervise attendees at all times. GLs to ensure that attendees follow any instructions given by Godstone Farm Staff Staff demonstrate the correct way to stroke/ interact with animals. Attendees who are unsure are given opportunity to use brush or move away. Animals are selected for their docility and any that show signs of aggression are not accessible to children in line with our standard procedures. Any animal showing signs of being unwell are quickly moved into isolation. Attendees do not enter animal enclosures. Only small animals are handled (rabbits, guinea pigs, chickens). Staff will remind attendees to wash their hands following any handling with anti-bacterial soap and running warm water. 	1	1	LOW
	<ul style="list-style-type: none"> This is a supervised session, and a Team Member provides verbal instructions about the activity. Guardians are reminded to supervise attendees at all times. 	2	2	LOW

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<p>GENERAL LIVESTOCK ANIMAL FEEDING (NON RUMINANT)</p> <p>Attendees</p> <p>Bites and kicks from hungry animals.</p>	<ul style="list-style-type: none"> • Small groups are invited to feed the animals so during busy periods attendees would need to queue to take their turn. • Allergy information on the feed is available. • Only docile, fit animals are used in this activity and it is an additional feed so they are not hungry eaters. • Team Members would pass out of the feed to the attendees and supervise the feeding of the animals to ensure attendees feed them front or side on – never from behind the animal. • Attendees are reminded to wash their hands at the end of the activity and are directed to the nearest wash station. 			
<p>ANIMAL TALKS</p> <p>Attendees</p>	<ul style="list-style-type: none"> • This is led by a Team Member. Animals are sometimes present depending on the talk that is taking place. • If an animal is used it has been chosen for its docility. The Livestock Team confirm which animals have been used across the farm to ensure they aren't being used too often. • If attendees touch the animals, they are supervised. • All attendees are reminded to wash their hands at the end of the event. 	1	1	LOW
<p>ANIMALS BEING MOVED</p> <p>Team Members and Visitors</p> <p>Being Knocked down, trampled</p>	<ul style="list-style-type: none"> • Trained livestock team to move animals in and out of locations. • Movements are to be carried out at quiet times, first thing in the morning and last thing at night. • Correct equipment to be used e.g. harness' • Agitated or sick animals are not to be used for interactions. • Livestock team induction covers the importance of clearing public. 	2	2	LOW
<p>ESCAPED ANIMALS</p> <p>Team Members & Visitors</p> <p>Being knocked down, trampled, bites & kicks</p>	<ul style="list-style-type: none"> • All animals are selected for their docility & are used to being handled and around people. • All animals are non-venomous. • Interactions to be undertaken in an enclosed space. • All Team members trained on catching animals. • All team members to double check pens & carrier when locking or building. • Animals never to be left unsupervised. 	4	1	LOW

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	<ul style="list-style-type: none"> In the event of an escaped animal, attendees are asked to leave the area until the animal has been placed back in the enclosure. 			
<p>CHILD PROTECTION</p> <p>Children, Vulnerable Adults and Staff</p>	<ul style="list-style-type: none"> The School being visited is expected to follow their own guidelines in relation to Child Protection and Safeguarding. They should ensure that children are always accompanied by a member of the school. Godstone Farm Staff will not put themselves in a 1:1 situation with a child under any circumstances. Whilst on site, children from the school remain in the primary care of the school. The SGSL is there to provide the educational and entertainment content. Godstone Farm Staff are recruited according to strict employment protocols. The Education Coordinator and the Events Co-ordinator are DBS checked along with the Management of Godstone Farm however not all of the School's Teams members are as they aren't ever left with children in a 1:1 situation. 	1	1	LOW

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<p>ALLERGIES</p> <p>Visiting School Risk of allergic reaction from touching animals, animal feed, straw, nuts</p>	<ul style="list-style-type: none"> The school should inform Godstone Farm prior to their arrival if any member of the group has an allergy to any of the known allergies and also if there are any allergies that are directly related to animals, animal feed, straw and nuts. The school should have a conversation with Godstone Farm prior to their arrival if there is a child with a <u>severe</u> allergy to ascertain the measures that need to be taken. In rare cases it might be agreed that the child should not attend the interactive session. Appropriate child-specific remedies should be with the GLs for the duration of the visit in case of an allergic reaction with knowledge on how to use it. The GLs must ensure any children that have allergies are removed from specific environments if at risk. GLs should not allow children to eat animal feed. (Note the animal feed ingredients are listed at the end of this Risk Assessment.) GLs should ensure they know the guidelines about allergic reactions and what to do if someone has an allergic reaction. 	1	3	LOW
<p>ZOONOSIS</p> <p>Team Members & Visitors</p>	<ul style="list-style-type: none"> Please refer to zoonosis risk assessment part 1 & 2. 			
<p>COSHH</p> <p>Team Members & Visitors</p>	<ul style="list-style-type: none"> Please refer to COSHH Risk Assessment. 			

Animal Feed Ingredients

Alfalfa Pellets: Analysis: Protein, Fibre, Oil and Ash

Layers pellets: Wheat, Wheatfeed, Calcium carbonate, Maize, Peas, Barley, Sunflower seed meal, Maize gluten meal, Beans, Soya bean meal, Lucerne extracted, vegetable oil and fat, Vitamin and mineral premix, Salt, Monocalcium phosphate, Sodium bicarbonate.

Mixed corn: Wheat and Cut Maize

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Pig Sow Rolls: Wheat, Wheat feed, Barley, Soya (bean) meal feed stocks, Rape seed meal feed stocks, Sunflower meal feed stocks, Sugar Cane molasses, Calcium carbonate, Soya oil, Mono-Calcium, Phosphate, Sodium Chloride, Moldgard

Please check on our arrival for any changes in animal feed.

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